

# Lowell Public Schools



## REPORT ON STATUS OF OUTSTANDING MOTIONS

*Report on Motions: February 2, 2022*

### ON-GOING REPORTS

Lowell High School Advisory: October 6 <sup>th</sup> , December 15 <sup>th</sup> , March 16 <sup>th</sup> , May 18 <sup>th</sup> ,
Quarterly Report on Motions: October, January, April and July
Recognize Retirees: Every June
Annual Report on Textbook Purchases: Every August
Quarterly Enrollment Figures: October, January, April and July

### OFFICE OF THE SUPERINTENDENT

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. SUPT	01/19/22	<u>Unfinished Business</u> [by Eileen DelRossi] Request the Superintendent to apply the unfinished business portion to the agenda of the 1st and 3rd Wednesday school committee meetings. This was voted into the school committee rules on inauguration day. Rules can be found on the January 3rd meeting agenda 4.3 adoption of rules.	Supt.	Completed 01/19/22



## REPORT ON STATUS OF OUTSTANDING MOTIONS

### OFFICE OF EDUCATIONAL EQUITY & COMMUNITY EMPOWERMENT – CHIEF EQUITY & ENGAGEMENT OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CEEO	02/03/21	<p><u>Annual Retreat</u> [by Hilary Clark]: Require school committee members participate once per term in a retreat for professional development purposes in collaboration with the superintendent. Topics may include:</p> <ul style="list-style-type: none"> <li>• basic roles and responsibilities</li> <li>• protocols and norms</li> <li>• key public policy issues</li> <li>• parliamentary procedure</li> <li>• anti-racism, unconscious attitudes and implicit bias training</li> </ul>	Office of Equity & Engagement	In progress
2. CEEO	08/11/21	<p><u>Educational Tour to Cambodia</u> [by Dominik Lay]: Request the Superintendent convene an ad hoc exploratory committee of diverse internal and external stakeholders to research the feasibility of and funding for an educational tour of Cambodia for LPS teachers, administrators and support staff to experience first-hand the culture and traditions of Cambodia when Covid-19 safety protocols allow.</p>	Office of Equity & Engagement	In progress
3. CEEO	10/20/21	<p><u>Students Not Counted After 10/01/21</u> [by Andy Descoteaux]: Request the administration provide the School Committee what the number of students that suddenly appear at our doorstep from October 1 to November 1 who will not be counted in our Chapter 70 coverage.</p>	Office of Equity & Engagement	Will be presented on 02/16/22



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4. CEEO	12/01/21	<u>District Dress Code Policy</u> [by Hilary Clark]: Review the current district dress code policy for cultural sensitivity and gender neutrality.	Office of Equity & Engagement	In Progress



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### OFFICE OF TEACHING & LEARNING – CHIEF OF SCHOOLS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CSO	10/20/21	<u>Recess Not Being Use as Punishment</u> [by Andy Descoteaux]: Request the administration review the adherence of our school Principals relating to the School Committee's strong support of recess NOT being used as a form of punishment.	CSO	Completed 11/17/21



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### OFFICE OF TEACHING & LEARNING – CHIEF OF ACADEMICS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CAO	02/19/20	<u><i>Opioid Prevention Program</i></u> [by Mayor John Leahy]: Request that the Superintendent work with the Fire Department to establish an Opioid Prevention Program at Lowell High School	Office of Teaching & Learning	Completed 04/15/20
2. CAO	05/05/21	<u><i>District's Internet Ability</i></u> [by Andy Descoteaux]: With the significant upgrade in the district's internet ability, can Supt. Boyd look into the feasibility of e-books for our middle and high school students.	Office of Teaching & Learning	Ongoing
3. CAO	10/20/21	<u><i>Status of Pending Initial IEP Meetings</i></u> [by Connie Martin]: Request a report from the Special Ed Department on the current status of pending Initial IEP meetings with parents as well as the status of pending annual review meetings for existing IEPs	Office of Teaching & Learning	Completed 11/03/21
4. CAO	11/17/21	<u><i>Students at-risk due to Trauma</i></u> [by Jackie Doherty]: Request the Superintendent provide a report on students at-risk for trauma and social-emotional concerns. Using the DESSA assessments, the report should include the percentage and number of students by grade identified as at-risk; comparative analysis of data from prior years, and explanation of supports and interventions being implemented. In addition, the report should include data on the number of students being removed from school by ambulance due to mental health concerns and the number of 51As, FTCs, and CRAs being filed along with how that data compares to years prior to March 2019.	Office of Teaching & Learning	Completed 12/01/21



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5. CAO	01/19/22	<u>Chromebooks Availability</u> [by Andy Descoteaux and Dominik H. Lay]: Ask the Supt. to furnish the SC with the number of Chromebooks that are currently in the LPS; separating ones that are broken or unusable and are those being used by our students. Also, what technology equipment does our LPS staff have available today and how much is in need of repair or unable to be repaired? Do we currently have adequate staffing to ensure our technology needs are being met, system wide?	Office of Teaching & Learning	Will be presented on 02/02/22



## REPORT ON STATUS OF OUTSTANDING MOTIONS

### OFFICE OF FINANCE & OPERATIONS – CHIEF FINANCIAL OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CFO	11/17/21	<u>Donation from the Geary Family</u> [by Mayor John Leahy]: Motion to accept donation from the Geary family to renovate a memorial stone for Joseph Geary located at the Reilly School.	CFO	Completed 11/17/21
2. CFO	01/19/22	<u>Increase Compensation for Retired Teachers</u> [by Jackie Doherty]: Request the Superintendent provide the committee with a plan to increase compensation to retired LPS teachers working in the schools part time or as tutors, so they receive the same rate as the current teachers' contract.	CFO/COO	Will be presented for consideration On 02/16/22



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### OFFICE OF OPERATIONS- CHIEF OPERATING OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. COO	10/21/20	<u>Exit Interviews District-Wide</u> [by Mike Dillon Jr.]: Request the Superintendent provide a report on how the administration plans to use and administer exit interviews district-wide moving forward.	COO	exit instrument prepared; will be sent to all employees who resign or retire
2. COO	10/07/20	<u>Exit Interviews STEM</u> [By Jackie Doherty]: Request the Superintendent provide a report on the number of staff and students who have left the STEM Academy since January 2020 including those families who are on the wait list to transfer out of the school. In addition to numbers, the report should include the reasons for those departures based on information collected from confidential exit interviews. No names used in the report—simply identify person by role: parent, teacher, para etc. The report should also include an update on replacement staffing both at the time of school opening and now, indicating whether all classes currently have licensed teachers in place and when that occurred.	COO	Initial Report presented on 12/16/20
3. COO	02/03/21	<u>Immunizations for School-Based Staff</u> [by Jackie Doherty]: Request the Superintendent work with the City Manager to determine if and how staff immunizations can be expedited or prioritized for school-based staff who are serving our most vulnerable students.	COO	Ongoing, recent discussions w/Health Department, Sen. Kennedy & LGH have occurred





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4. COO	04/07/21	<u>School Grounds Schedules</u> [by Jackie Doherty]: Request the Superintendent work with School Principals to make sure that the ground keeping schedules are followed in a timely manner in order to maintain the cleanliness in all schools.	COO	Ongoing
5. COO	07/21/21	<u>Organizational Chart</u> [by Jackie Doherty]: Request a readable organizational chart that clearly identifies areas of responsibility and chain of command.	COO	Presented at Personnel Subcommittee 08/02/21 Presented at SC Mtg. 09/22/21
6. COO	07/21/21	<u>Facility Improvement for Extracurricular Programs</u> [by Mike Dillon Jr.]: Request that the Superintendent analyze immediate arts and athletics facility improvements necessary for our extracurricular programs to thrive between now and the completion of long-term redesign and construction projects at LHS and Cawley Stadium; and request that the Committee authorize the Superintendent to collaborate with the city and immediately begin the procurement process on any such projects.	COO	Analysis and collaboration is ongoing
7. COO	09/01/21	<u>Water Fountain Stations</u> [by Mayor Leahy]: Request the Superintendent to look into the feasibility of installing new water bubblers in every school.	COO	Completed 10/20/21



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8. COO	09/15/21	<u>Transportation Updates</u> [by Jackie Doherty]: Request the Superintendent provide a Transportation Report that updates the committee on services and issues facing the department compared to the 2019-2020 school year. The report should include current challenges re general, before/after school, and special education transportation as well as key factors affecting our ability to efficiently meet our students' transportation needs.	COO	Completed 01/05/22
9. COO	10/20/21	<u>Re-assess the Food Quality</u> [by Andy Descoteaux]: Request that the administration re-assess the food quality offerings at our city schools.	COO	Completed 01/05/22
10. COO	11/03/21	<u>Reilly School Fence</u> [by Mayor Leahy]: Request that the Superintendent in collaboration with the Facilities Department repair the Reilly School fence.	COO	Repaired on November 2021
11. COO	11/17/21	<u>Plans for School Facilities Repairs</u> [by Andy Descoteaux And Dominik H. Lay]: Ask the Superintendent and the Mayor to pursue a response from the City, as to what their plans for school facilities repairs and upgrades are planned going forward. The School Department needs this information in a timely fashion, in order to make cogent fiscal decisions.	COO	Correspondence sent to DPW on January 27, 2022; Anticipate that matter will be addresses during City Budget Process



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12. COO	12/01/21	<u><i>Aramark's Menus and Portion Size</i></u> [by Andy Descoteaux]: Have the Superintendent reach out to Aramark and ask them to provide the School Committee with a weekly, bi-weekly, or monthly menu for ALL of our schools. Is there a set size for portions, regardless of grade level? Have there been shortages of food items; for example, breakfast cereal without milk, or just a granola bar?	COO	Presented on 01/05/22; Update 02/02/22 on menu availability
13. COO	12/01/21	<u><i>Feasibility of Neighborhood Schools</i></u> [by Andy Descoteaux]: Ask that the Superintendent and Mayor set up a meeting with the City Manager and Facilities subcommittee members from both the City and LPS to discuss the feasibility of neighborhood schools and the acquisition of the St. Louis property which could solidify this process.	COO	Will be Presented on 02/02/22
14. COO	01/19/22	<u><i>Aramark Feedback Tracking System</i></u> [by Connie Martin]: Requesting that the Administration develop a transparent reporting system that will allow parents and students to report concerns with school meal offerings directly to our vendor and provide a feedback tracking system so the School Committee can monitor responses to concerns. Including pictures relative to their concerns.	COO	Will be presented and completed by 02/16/22
15. COO	01/19/22	<u><i>Maintenance and Repairs Expenditures</i></u> [by Eileen DelRossi]: Request superintendent provides the school committee with a detailed list of all expenditures related to school building maintenance and repairs for fiscal year 2022.	COO	Will be presented on 02/16/22 A joint Subcommittee was requested for 02/16/22



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16. COO	01/19/22	<u>Staffing Levels at the Stem Academy</u> [by Eileen Del Rossi] Request Superintendent provides the school committee with current cafeteria staffing levels at the Stem Academy.	COO	Response in SC materials 01/28/22 Will be presented 02/02/22
17. COO	01/19/22	<u>Filter Changes on HVAC</u> [by Stacey Thompson]: Request that the Superintendent provide the committee with a report of ongoing records detailing the frequency of HVAC unit filter changes in each of the school buildings. This request will be ongoing as a measure to keep awareness and transparency of air quality efforts for both students and staff.	COO	Will be presented 02/16/22
18. COO	01/19/22	<u>Increase Compensation for Retired Teachers</u> [by Jackie Doherty]: Request the Superintendent provide the committee with a plan to increase compensation to retired LPS teachers working in the schools part time or as tutors, so they receive the same rate as the current teachers' contract.	COO/CFO	Will be presented for consideration On 02/16/22
19. COO	01/19/22	<u>Advise on Staff Shortages</u> [by Jackie Doherty]: Request the Superintendent collaborate with MASC and MASS to provide the committee with suggested actions that will amplify the concerns of LPS and districts across the state for flexibility re staffing shortages during the ongoing pandemic, such as extending availability of retirees, waivers for remote learning, or other measures that make sense for students, families, and staff.	COO	in Progress



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### CITY COUNCIL MOTIONS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. Mayor	10/20/21	<u>ESSER Funds and Capital Projects</u> By Dominik Hok Lay And Andy Descoteaux]: Request the Mayor provide the School Committee with an update on City Council's planned investment in capital projects at school facilities over the course of the current fiscal year and the next two fiscal years (beyond the current and planned slate of MSBA applications and the School Committee's earmarked ESSER funds) to enable the Committee to more effectively plan for the allocation of ESSER funds and to hold any work until the fund amount is available.	Mayor	Emailed to Mayor on 10/25/21
2.	12/15/21	[by Hilary Clark]: Ask superintendent to get clarification from the city as to which governing body, if any, under the city charter has the authority to decide if appeal related to Dominik Lay's residency (Docket 2021-P-0436 Dominik Lay vs. City of Lowell and Another) continues and is there a process for stakeholder input.	Mayor	Emailed to Mayor on 12/18/21 Also, emailed to new Mayor on 01/13/22
3.	01/19/22	<u>Maintenance and Repairs Expenditures</u> [by Eileen DelRossi]: Request superintendent provides the school committee with a detailed list of all expenditures related to school building maintenance and repairs for fiscal year 2022.	Mayor	Motion Sent to Mayor On 01/25/22 Referred to a joint Facilities Subcommittee